

# Almena City Council

The Almena City Council was called to order at 7 p.m. on Monday, July 1, 2019 by Mayor Tracy Stutsman. Answering roll call were, Ethan Hays, Bob Hawks. A quorum was not declared. The Meeting was rescheduled for Monday July 8 at 6:00 PM. There will be a progress update meeting at 9 AM on Tuesday July 2, 2019 at 9:am in the Community Building.

The Almena City Council was called to order at 6 PM on Monday, July 8, 2019 by Mayor Tracy Stutsman. Answering roll call were Amy Chandler, Bob Hawks, Ethan Hays, Brian Sproul. A quorum was declared.

The minutes from the last meeting were read by Mayor Tracy Stutsman. It was moved and seconded to approve the June minutes as written, MOTION CARRIED.

A motion was made to adopt the Agenda. Motion Carried.

No Fire Chief report was given, the Fire Chief was not present.

Special: Update on Water Project from Alan Luttrell Pay Estimate 5 was submitted. It was moved and seconded to pay Estimate 5 for \$105,615.01. MOTION CARRIED. He stated that the August meeting some temporary notes will be paid off, and some bonds will be issued. He also mentioned that Dave Barber will be in attendance at the next City Council Meeting. Alan presented Amendment #3 to the owner-Engineer agreement for \$49,800, which included to update City water line maps. It was moved and seconded to approve the Amendment #3. MOTION CARRIED.

## City Code Report

- Jeniece Schemper stated there were 16 more junked vehicle letter sent this month. There are several to be towed. Tracy signed a resolution on a vehicle letter.

## Visitor Recognition

- The Nex-Tech franchise agreement was signed, **Ordinance 444**. MOTION CARRIED
- Corina Cox presented information on the 2020 Block Grant for resurfacing streets. To qualify for the Block Grant, we will be needing a survey filled out from everyone in Almena. These will be mailed this week.
- Bob Keith was present to share his concerns about letters he received on several pickups on his property. The council explained that we are sending these letters to everyone in town that has inoperable vehicles. He stated that all of his pickup run and they are antiques.

## New Business:

- Executive Session was called for 10 Minutes for personnel x 2. It was moved and seconded to increase Jeniece Schemers' hourly wage by \$1.00. MOTION CARRIED. It was also moved and seconded to increase the minimum hours paid per day to 2 hours. This is for afterhours work done. MOTION CARRIED.

## Attorney Report

- Doug Sebelius spoke on the Sale of Almena RR property to LI RR LLC. This was tabled.

## City Operator Report:

- Chandler explained a comparison between Almena and Norton Tap Fees. We need to change the policy to be cost effective for the City. Our Tap fees will be changed to be very similar to Norton's.
- Chandler will be taking Haz-Mat Training to obtain license renewal.
- There was a sewer blockage recently and Chandler explained that it was grease buildup from somewhere and explained the cost that was incurred by the city.
- Letters are being sent yet on vehicles and he will start the towing process for those who have not removed vehicles.
- New Hire is on hold.
- The ditch along E10 was cleaned and 2 culverts were cleaned out and it seemed to help when we had the recent rain. This should help with Jean Ann Wilsons problem with water and debris in her yard after a rain.

## City Clerk Report-Cathy Rivera

- Cathy presented a list of Debtors balances, and some of the older balances will be written off.

- 15-107 Landlord Liability for utility service was discussed. We will put a procedure in place to bill the Landlord and not open services until the property is current on the bill. Landlords will receive notices when there is a delinquency on a property.
- We will purchase a Whirlpool Coil oven for the Community Building at a cost of \$658.99 plus delivery.

#### Financial Report

- Bills were presented and approved. MOTION CARRIED
- Balance sheet was provided.
- Check register, Budget, and Delinquent accounts were reviewed.

With no further business it was moved and seconded to adjourn the meeting at 8:22 pm. MOTION CARRIED.

The next meeting will be Monday, August 5, 2019 at 7pm.

Jeniece Schemper – Deputy City Clerk

Minutes are not approved until next meeting.